

## Fulbright Program for U.S. Students – Study Grant Application Instructions

*The Office of Prestigious Awards and Fellowships strives to ensure that each student is submitting the strongest, most complete impression of her or his candidacy when applying for nationally competitive awards. The instructions below are designed to meet this objective.*

UM applicants for Fulbright U.S. Student Program (Study Grant) must prepare the following materials (including letters of recommendation) for the Office of Prestigious Awards and Fellowships **no later than August 26 (UM Campus Deadline) by following the instructions below:**

**Prepare these items on-line via the Fulbright System:** <https://us.fulbrightonline.org/>

- Application Form
- Essays: Statement of Grant Purpose and the Personal Statement. (Note please adhere to published word limits on the Fulbright website– your essays will be cut off in printed form if you exceed them.)
- Language Report Form(s) (if applicable)
- Letter(s) of Affiliation
- Transcripts from all universities attended
- 3 letters of reference (once letters are submitted, only Fulbright can unsubmit them.)
- **Check box, “Ready for Campus Review.” DO NOT SUBMIT**

The sooner you start your application in the Fulbright system, the sooner you will be on the PAF Office’s radar as a potential candidate. We will send updates and reminders to those listed in the system as UM Fulbright applicants.

Note: **There will be no individual meetings or calls scheduled between August 11 and the campus deadline.** If you have specific questions about your application, email [prestigiousawards@miami.edu](mailto:prestigiousawards@miami.edu).

### **For students who need a language evaluation report:**

Please review your Fulbright country page for language requirements. If requirements are listed and/or if you have a knowledge of the country’s language, you will need to complete a language evaluation. You must email the Office of Prestigious Awards and Fellowships at [prestigiousawards@miami.edu](mailto:prestigiousawards@miami.edu) to arrange a language evaluation on campus. Or, if you prefer, you can arrange for a language teacher of your choice to complete your evaluation online. Once you’ve entered the evaluator’s email address on your Fulbright application, Fulbright will send them an evaluation form to complete and submit online.

### **What happens after the campus deadline?**

- Depending on committee availability, you may be paired with an advisor who will review your application prior to the committee review. If this is the case, you will be notified by the office in September. Your application will be released to you for edits with instructions for submission. Please do not email the office inquiring about an advisor. If you are not paired with an advisor, you will receive feedback for edits during the campus committee review of your application.
- The University’s Scholarship and Fellowship Committee will review the materials and candidates will be invited for a campus review in September. **Only candidates who check box, “Ready for Campus Review,” by the August 26 campus deadline are guaranteed campus review and feedback.** Students who check the box after the deadline may not receive a review or application feedback. After the interview, the committee will complete the confidential Campus Committee Evaluation (CCE) form, which will be submitted to Fulbright.
- Students will receive feedback and have the opportunity to edit their applications AFTER their September review. **Once applications are released for editing, students are responsible for submitting their application in the Fulbright system by the date provided by the Office of Prestigious Awards.** (These instructions will be

provided via email. Please check your email account often for instructions.) If you do not submit your application by the required date, you risk disqualifying your application from the competition.

- The UM Fulbright Program Advisor will upload the CCE on the Fulbright System by the national deadline in October and forward all completed applications to Fulbright.
- To contact the Office of Prestigious Awards and Fellowships email: [prestigiousawards@miami.edu](mailto:prestigiousawards@miami.edu)

### **Notes on Application Guidance**

Fulbright provides dozens of tutorials and webinars for each grant on their website. You can find these resources on the Fulbright U.S. Student Program website beneath the “About” tab on the main page by clicking on “Videos & Tutorials.” Please consult these resources to familiarize yourself with the application components and details regarding your program of choice before contacting the office with program-specific questions. You can also find a listing of upcoming webinars and Q&A sessions with Fulbright staff at <https://us.fulbrightonline.org/applicants/information-sessions>.