General Honors Program
Request for Honors Credit in a Regular Course
Spring 2018

READ THE FOLLOWING INFORMATION PRIOR TO COMPLETING THIS FORM

Courses may be pink-sheeted only if clearly specified additional work is listed on the form with the professor's signature. The completed form must be submitted NO LATER than the end of the third week of classes: Friday, February 2, 2018. At the end of the semester, the General Honors Program Office will submit a copy of this form to the professor to confirm if the additional work was completed.

NO PINK SHEET WILL BE ACCEPTED LATE FOR ANY REASON.

For completion by student:

Student name: ____________________________ ID#: ____________________________

E-mail address: ____________________________ Date: ____________________________

Course: ____________________________ Section: ____________________________

Professor teaching the course: ____________________________________________

Professor’s department: ________________________________________________________________________

Dear Professor:

The student submitting this form for your consideration is a member of the General Honors Program. She/He requests your permission to enroll in your course and do additional work that will qualify her/him to receive Honors credit. We encourage you to discuss this with the student and make your decision together. If you agree, please answer the questions on the back clearly and completely. Do NOT ask the student to fill it in. After you sign the form (agreeing that you will work with the student this semester), it is the student’s responsibility to return the form to the Honors Office. The form is due in our office by Friday, February 2, 2018. A copy of this form will be submitted to you at the end of the semester to verify completion of the additional work. All required work for this request must be completed by one calendar month after the current semester officially ends; otherwise, this request will be considered unfulfilled and the student will not receive Honors credit.

Jorge Smith
Programs Manager, General Honors Program

For completion by the General Honors Program:

No. credits for course: ____________ Grade in the course: ____________

cc: Office of the Registrar
For completion by Professor:

With regard to the additional work, please address the following:

1) If the extra work is a paper, how does it differ from other papers required for the class?

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2) What is the broad subject matter for the paper, and what is the approximate length?

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3) Does the paper require original research (we strongly recommend this)?

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4) If the extra work is a presentation, how does it differ from other presentations required for the course?

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5) What is the broad subject matter for the presentation, and what is the approximate length?

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6) Does the presentation require original research (we strongly recommend this)?

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7) Please explain briefly why the student deserves Honors credit for this work.

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Professor’s signature

Deadline Reminder: Friday, February 2, 2018

At the end of the semester, the General Honors Program Office will email you a copy of the form, and will verify whether the work was completed or not by the student.